



Ministry "Request" Form

P.O. Box 700 / Cordova, Tennessee 38088

Phone: (901) 755-1540 ext. 100 or (901) 757-1994 / Fax: (901) 737-7953

(Please complete, make a copy for yourself, & return to above address or by fax)

Today's Date _____

Ministry Schedule

<u>Date of Ministry</u>	<u>Time</u>	<u>Approx. Attendance</u>
_____	_____	_____
_____	_____	_____

What is your time zone? _____ (EST, CST, MST, PST)

What type of service? _____ (ladies' conference, revival, camp meeting, etc.)

Theme name _____

Other speakers speaking _____

Are you charging a registration fee? _____ How much? _____

Host

Host Church/Organization _____

Address _____ City _____ State _____ Zip _____

Mailing Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____

Church Website _____

Pastor _____ Spouse _____ Home Phone _____

Meeting Coordinator _____ E-mail _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell _____ Work _____

Meeting Facility

Name where meeting is being held if different than above _____

Address _____ City _____ State _____ Zip _____

Mailing Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____

Sunday morning service attendance _____ Expected attendance for your event _____

Special Instructions

Are there any special instructions or particulars to which Pastor Darlene should be made aware:

Pastor Darlene's contact people:

Tiffany Strong, *media & graphic* (901) 757-1994 (ext. 101) / Vee Werkmeister, *sec. & product* (901) 755-6192

Janet Greer, *executive assistant* (731) 445-4062 / Pam Elkin, *church office* (901) 755-1540 (ext. 100)

Your request will be given to Pastor Darlene and her office will be in contact with you within 2 weeks.

Please complete, make a copy for yourself, and return Ministry Request Form by mail or by fax.